

CERTIFIED CONTRACTORS & SERVICE PERSONNEL

Application for Regular Contractors Status



To maintain a high level of security at Hillarys Yacht Club, regular contractors and service personnel may apply for permanent access cards by providing the following details:

Company Name	
Type of Work	
Contact Name	
Contact Number	
Contact Email	
Website	

*The details provided above will be used for our Business Listing on the Club website.

Number of Swipe Cards requested: _____

Details of Regular Service Personnel:

Full Name	Mobile

Following documents received:

- Public/Product Liability Insurance: MUST BE AT LEAST \$10 MILLION
- Ship Repairers Liability Insurance
- Vehicle/Craft Insurance (only if vehicle/craft is required to perform services)

A Copy of all insurance policies including this form MUST be provided before an Access Card can be Issued

Additionally, the Club requires you to:

- Provide a Work Health and Safety Management Plan (where applicable) - to meet the Work Health and Safety Act 2020 and Work Health and Safety Regulations 2022.
- Provide Certificates of Currency for workers' compensation, public and product liability insurances.
- Advise the level of insurance cover held by policies if this is not listed on the Certificates.
- Evidence of Workers' Compensation claims experience for the last 5 years.
- Ensure your workers:
 - hold relevant qualifications
 - hold appropriate licenses (e.g. electrician, plumber)
 - hold appropriate certificates of competency (e.g. crane driver, scaffold, forklift)
 - are registered (e.g. builder).
- Advise Safety advice you require from us.

- Advise your workers they need to sign 'in' and 'out' at Reception on every visit and undertake an Induction on the first attendance on site

Signature: _____ Date: _____

Note:

- + Access cards may take up to two weeks from the application date before they are available.
- + Access is granted only for the purposes of servicing/repairing vessels.
- + Should keys/card be lost or stolen, Hillarys Yacht Club is to be notified immediately.
- + A \$50.00 fee will be applicable again for an additional card where cards are lost or stolen.

Office Use Only

Micropower Number:		Access Card Number:	
Date Issued:		Payment Received:	